

Mastering Export Documentation: What you don't know can hurt you!



Thursday, Nov. 7, 2019
8:30 am - 4:30 pm

Maine Port Authority International
Marine Terminal
454 Commercial Street, Portland, ME

Who should attend?

Traffic managers, purchasing managers, shipping/receiving personnel, compliance officer, sales managers, customer service managers, and anyone involved or concerned with international shipments.

Have you had a shipment "stuck" in Customs because a document is missing or not filled out correctly?
Do you copy information from a prior shipping document to complete all required fields when you are uncertain about the meaning?
Has your company been charged "documentation" fees or had a shipment held up because the documents had to be corrected?

Many companies suffer unnecessary shipment delays, Customs audits, and demurrage charges due to incomplete or inaccurate documentation for shipments. During this one-day program, you will learn step-by-step how to correctly fill out international documents, where to find needed information, and when specific documents are required.

Topics Covered:

- Understanding and knowing when Commercial invoices, packing lists, EEI's, and Certificates of Origin are required
- Documents to reduce delays, eliminate demurrage, and shorten your product cycle
- Why a DCS statement should be used on all on domestic and export commercial invoices
- NAFTA Certificate of Origin common errors and when you should or shouldn't fill one out

Featured Presenter:

Mike Allocca of Allocca Enterprises, a nationally recognized expert in areas of export compliance and winner of the prestigious President's E Award for excellence in export development training.



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